
VACUUM INSULATION PANEL



GLOBAL ASSOCIATION

VIPA International

Executive Committee Conf Call

Monday 6 June 2016, 14:00 to 15:00 CET

Governance statement

VIPA International antitrust compliance statement (distributed with meeting docs)

Procedure

- At all times refrain from discussing any company' sensitive information – see VIPA International antitrust compliance statement

You must:

- Judge in the first place
- Behave accordingly
- Avoid discussion of topics, such as those identified in the guidelines, which could create even an appearance of wrongdoing

In case still some issue are raised:

- Secretariat intervene if any questions or doubts
- If necessary, legal counsel can be asked to provide advice

Agenda



1. Welcome

- 1.1 Governance rules
- 1.2 Approval of the agenda
- 1.3 Approval of the minutes of the conference call of 23 November 2015

2. VIPA International finances

- 2.1 Status of income and expenses
- 2.2 Overview Kellen hours used vs. budgeted

3. Implementation co-operation agreement with the GSH

4. 2016 General Assembly: date and location

5. AoB

2. VIPA International finances

VIPA International Budget 2016 (EUR)		
ITEM	EUR	Update 31 May
Income		
Membership fees full members (14): 10,000 EUR	140,000	70,000
Membership fees associate members (4): 500 EUR	2,000	1,000
Carry-over from 2015 budget	53,030	53,030
TOTAL INCOME	195,030	124,030
Expenditure		
Kellen fees	94,535	23,634
Studies	17,500	
2nd installement FIW study (compressive strength)	7,500	
1st installement Hanita study (water vapour permeation)	12,500	12,500
1st installement Hanita & FIW study (lift-off technique)	12,500	
Out of pocket costs (meetings/conf calls & travel expenses)	7,000	1,682
Communications (website support, professional design, etc)	2,500	2,000
Website annual hosting fee (Alias)	400	400
Bank fees	500	75
Participation at CEN	500	525
Legal advice	5,000	920
Co-operation agreement with GSH (set-up costs)	5,000	
TOTAL EXPENDITURE	165,435	41,736
RESULT	29,595	82,294

For more details, see excel sheet in the annexes

2.1 Status of income and expenses

Income

- Missing half of the income (7 regular members and 1 associate)
- Secretariat already sent 2 reminders in April and in May
- According to Bylaws, as of the end of June, we can restrict the membership rights (remove logo from the website) until fees are paid

Expenditure

- Going according to plan
- Legal advice regarding the co-operation agreement with the GSH was lower (920 EUR instead of 5000 EUR)

2.2 Overview Kellen hours used vs. budgeted



Kellen's hours are in line with was foreseen at the beginning of the year

- See excel sheet enclosed for more details

3. Implementation co-operation agreement with the GSH



GSH General Assembly in Hamburg, Germany: meeting between Roland Caps and Klaus Zipp

- Price conditions: 2500 EUR per plant. More than 5 plants, 2250 EUR
- Agreement signature: when can we sign the agreement? Will it become effective upon signature? I assume the companies have already paid to the GSH the 2016 fees so perhaps it makes more sense to effectively start the co-operation in 2017?
- VIPA Quality WG: who will take part in this WG, besides the VIPA members? Will Mr Zipp represent the GSH on the VIPA Quality WG?
- Does VIPA as a (one) member represents all VIPA-members that owns the RAL-label or does every individual VIPA-member that owns the RAL-label would be member in the GSH-VIP group, including voting rights etc?

Next steps?

- Signature of the agreement
- Creation of the Quality WG

4. VIPA International 2016 General Assembly



Creek Quindao is okay with meetings in Europe. No other reaction from the other Chinese members

Suggestion to hold the General Assembly in Europe, after September (send doodle to all members about best date)

Proposed programme:

Day 1:

- 11:00 to 16:30: joint session with Board, Associates and Working Groups members to discuss objectives of VIPA for the next 3 years
- 18:00 to 20:00: social event (visit to museum, city guide)
- 20:00: dinner with all members

Day 2:

- 09:00 to 10:30: General Assembly
- 11:00 to 15:00: Board Meeting

4. VIPA International 2016 General Assembly



Elections to the Board

- All Board seats are up for election (2 years mandate)
- Roland Caps continuing as president?

Draw an action plan for VIPA: clear objectives for the next 3 years

- What do we want to achieve in the next 3 years?
- Which tools will we need?
- How will we proceed?

5. AoB



- TNO study on insulation of LNG tankers

VIP manufacturers don't see value in VIPA being a project partner

- Reduced engagement of members, low attendance of conference calls

Suggestion to merge the Public Affairs and the COM & PR Working Groups

Any other business?

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GLOBAL ASSOCIATION

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