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**Vacuum Insulation Panel Association**  
**2017 General Assembly**  
**Cité Universitaire Paris, 17 boulevard Jourdan 75014 Paris**  
**Meeting room: Salon Gulbenkian**  
**Tuesday, 19 September 2017, 16:00 to 18:00**

**Participants:**

Gregor Erbenich, Porextherm, VIPA International President  
Vladimir Pogač, Turvac, VIPA International Treasurer  
Aviv Sotto, Avery Dennison Hanita  
Reiner Wartusch, Evonik Industries  
Uroš Cotelj, Knauf Insulation  
Marko Meglič, Knauf Insulation  
Roland Caps, va-Q-tec  
Tony Scott, Kingspan Insulation  
Richard Burnley, Kingspan Insulation  
Geert Houvenaghel, Microtherm  
Miaotian Sun, Qingdao Kerui New Environmental Materials  
Tao Zhang, Qingdao Kerui New Environmental Materials  
Zhuangxian Li, Qingdao Kerui New Environmental Materials  
Yanqing Zhou, Hongda Suzhou V.I.P. New Material  
Michel Chauvois, Rexor  
Pascal Rousset, Rexor  
Estelle Perrin, Rexor  
Raquel Ponte Costa, VIPA International Executive Director  
Francesco Gattiglio, VIPA International Policy Officer

**Guests:**

Galina Ourieva, Amcor  
Jason Hope, Amcor  
Tom Heckard, C-safe  
Ulrich Passon, Saint Gobain

**Apologies:**

Gary Chalkley, Camvac  
Jens Eg Rahbek, Rockwool  
Tadej Sekavcnik, Turvac  
Yoash Carmi, Avery Dennison Hanita  
Cristoph Sprengard, FIW  
Jun-Tae Kim, Konju National University  
Zhaofeng Chen, NUAA  
Joerg Stelzer, BSH

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## **Minutes**

### **1. Welcome and introductions**

Raquel Ponte Costa welcomed all members to the third General Assembly of VIPA International. The participants list was circulated for signature to all people in the meeting. 11 regular members were present in the meeting together with 3 guests.

#### **1.1 Antitrust compliance statement**

Raquel Ponte Costa reminded members of the antitrust compliance statement of the association and the competition law principles that need to be respected during the meeting.

## **1.2 Approval of the agenda**

All members in the meeting approved the agenda circulated by the secretariat.

## **1.3 Approval of the minutes of the 2016 General Assembly in Barcelona, Spain**

The minutes of the 2016 General Assembly in Barcelona were approved by all participants.

## **2. VIPA International Annual Report of Activities (September 2016-September 2017)**

### **2.1 Overview of what was accomplished in the previous year**

Raquel Ponte Costa presented the Annual Report of Activities of VIPA International sent with the meeting documents. The report will be published on VIPA's website and will be used in membership outreach activities. Members were invited to share the report internally and with other companies.

### **Technical WG**

Raquel presented the activities of the Technical WG. Two studies were completed in the course of the past year:

- Calibration of the lift-off technique for measuring the internal pressure of fumed silica VIPs and determination of boundary conditions for the lift-off measurements and processing of measurement raw data
- Development of an advanced technique for measuring the effect of moisture content on the thermal conductivity of VIPs

Raquel added that the Board of Directors decided today to finance a study on the integration of VIPs in ultra-low energy consumption concrete prefabricated buildings, conducted by Qingdao Kerui. The Technical WG is also following the evolution of the standardisation process in Europe (CEN), China, South Korea, Japan and worldwide (ISO). A meeting between the conveners of CEN TC88 WG11 and ISO VIP group will take place during IVIS to discuss possible cooperation.

Regarding the cooperation agreement with the GSH on the use of the RAL VIP Quality Label, Raquel reported that 7 members of VIPA have joined the GSH. The new draft of the GZ-960 quality assessment rules have been voted by the GSH VIP group, extending the quality mark to four VIP applications and all core materials. The new rules will enter into force in 2018 after approval by the RAL.

### **Public Affairs and Communication WG**

Francesco Gattiglio gave an overview of PA and communication activities. Despite a reduced budget, the website of VIPA International was kept up-to-date with press releases and case studies. The website is now available in Chinese Mandarin, and two new sections were included: science on VIPs and IVIS proceedings. Regarding public affairs, the secretariat is monitoring the evolution of the key legislative proposals at EU level: Energy efficiency package, Energy Labelling Regulation, Circular Economy. Press releases on these proposals were published on the website and circulated to an extensive list of Brussels-based stakeholders.

### **Asian WG**

The Asian WG followed the activities of the Chinese standardisation group, providing information on the CEN standard to support the process. Similar activities will take place regarding the Korean and Japanese standardisation efforts.

### **Board of Directors**

The Board of Directors decided to present the candidature of VIPA to organize IVIS 2019. The Scientific Committee of IVIS will take a decision on the organization of the next IVIS in the coming days. Another topic discussed at length this past year was the collection of statistics and market data. Legal counsel advised delaying the collection of statistics until the association has a larger number of manufacturer members. As a result, the Board is now considering the possibility of commissioning a market study to an external company specialised in market reports.

Francesco reminded participants that increasing the membership base of VIPA is still an ongoing effort and IVIS will offer the opportunity to discuss with several prospect members. Members were invited to support the secretariat with membership outreach.

The guests were invited to share their opinion on the activities of VIPA International, and what they would like VIPA to offer so they would decide about joining. Guests highlighted that for the time being VIPA is focused mostly on buildings, with little emphasis on packaging and appliances. The agreed with the value of offering some information on market and welcomed the cooperation with the GSH for the RAL VIP quality label. The extension of the label to other applications and core materials was highly appreciated.

## **2.2 Outlook for 2017 and beyond**

Francesco Gattiglio presented the future activities of the association. The organization of IVIS is a key issue for the association and we will have to discuss with the Scientific Committee of IVIS to find a compromise solution also for future editions, not just for 2019. The expansion of the membership base is also fundamental to increase budget available for additional activities and to start gathering statistics. New studies are in the pipeline, including the study on the integration of VIPs in ultra-low energy consumption concrete prefabricated buildings that the Board decided to finance during the meeting this morning. Finally, the secretariat will keep monitoring the evolution of key legislative proposals at EU level and expand monitoring activities to East Asia.

## **3. Report from the Treasurer**

### **3.1 Approval annual accounts 2016**

On behalf of the Treasurer of the association, Raquel Ponte Costa presented the annual account of 2016. 12 regular members and 3 academia members paid the 2016 membership fee but 2 regular members left the association which impacted negatively on the income of the association. A total of 53,030 EUR were carried over from 2015 budget, resulting in a total income of 174,530 EUR.

A total of 32,500 EUR was paid to fund 3 research studies. The total expenses of the association in 2016 amounted to 145,644 EUR. VIPA International finished 2016 with a positive result of 28,886 EUR.

### **Resolution 1: to approve the 2016 annual accounts.**

**Vote on resolution 1: All members present in the meeting approved Resolution 1. There were no abstentions and no objections.**

### **3.2 Approval 2017 budget and 2017 membership fees**

Raquel Ponte Costa presented the budget for 2017 which was approved by the Board of Directors early 2017. On the side of the revenues, 11 regular members, 2 associate members and 2 academia members already paid the 2017 membership fee. Both Microtherm and NUAA confirmed that the payment of the 2017 fees is on the way. In total, revenues from membership fee will amount to 131,500 EUR. The 2017 budget also benefited from the carry-over of 28,886 EUR from the 2016 budget.

In terms of expenditures, Raquel reported that 25,000 EUR were allocated for studies. The GSH agreement annual fee amounted to 16,250 EUR, while IVIS sponsorship costed 15,000. The remaining is divided between communications, Kellen fees for the management of the association and other administrative costs. Total expenses will amount to 133,610, resulting in a positive balance of 26,776 EUR. These funds can still be allocated to a specific activity upon Board decision.

**Resolution 2: to approve the 2017 budget.**

**Vote on resolution 2: All members present in the meeting approved Resolution 2. There were no abstentions and no objections.**

**4. Elections**

**4.1 Discharge of the Board of Directors whose mandate started in 2015**

The mandate of some members of the Board of Director started in 2015 and it is now coming to an end:

- Gregor Erbenich, Porextherm
- Gary Chalkley, Camvac
- Filip Verstraete, Microtherm
- YanQuing Zhou, Hongda Suzhou VIP New Material

Raquel Ponte Costa asked participants to discharge these members from their role and responsibilities as Board members.

**Resolution 3: To relieve the members of the Board of Directors whose mandate started in 2015 from their responsibilities.**

**Vote on Resolution 3: All members present in the meeting approved Resolution 3. There were no abstentions and no objections.**

**4.2 Election of the new VIPA International Board of Directors**

. The following candidates volunteered for a second term as Board members:

- Gregor Erbenich, Porextherm
- Gary Chalkley, Camvac
- Geert Houvenaghel, Microtherm
- YanQuing Zhou, Hongda Suzhou VIP New Material

**Resolution 4: To appoint the members of the Board of Directors whose mandate started in 2015 for a second mandate.**

**Vote on Resolution 4: All members present in the meeting approved Resolution 4. There were no abstentions and no objections.**

**5. VIPA International 2018 General Assembly**

All participants agreed to discuss the location of the 2018 General Assembly via email.

**6. Any other business**

No other item was discussed. The meeting finished at 17:00.

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