
VACUUM INSULATION PANEL



GLOBAL ASSOCIATION

VIPA International Board Conference Call

12 September 2016

11:00 to 12:30



Agenda

1. Welcome

- 1.1 Governance rules
- 1.2 Approval of the agenda
- 1.3 Approval of the minutes of the meeting of 14 April 2016
- 1.4 Review of the action items of the previous meeting

2. Finances

- 2.1 2016 budget: income and expenses
- 2.2 Member companies in default of payment

3. Preparations for General Assembly 11-12 October

- 3.1 Event programme and social event selection
- 3.2 Strategic planning session and membership satisfaction survey
- 3.3 Documents that need approval by General Assembly (agenda, bylaws, annual accounts, annual report of activities)
- 3.4 Elections to the Board

Agenda

4. VIPA 2016 Work Plan

4.1 Co-operation agreement with the GSH

4.2 Meeting with the European Commission: request for statistics

5. AoB

5.1 Speaking slot at Qualicheck conference (Performance of thermal insulation in low energy buildings and advanced building renovation projects) in Brussels, 15 December: Roland Caps volunteered to speak

Governance Statement

VIPA International antitrust compliance statement (distributed with meeting docs)

Procedure

- At all times refrain from discussing any company' sensitive information – see VIPA International antitrust compliance statement

You must:

- Judge in the first place
- Behave accordingly
- Avoid discussion of topics, such as those identified in the guidelines, which could create even an appearance of wrongdoing

In case still some issue are raised:

- Secretariat intervene if any questions or doubts
- If necessary, legal counsel can be asked to provide advice

1.4 Review of the action items of the previous meeting

- Secretariat to check the status of IVIS 2017 with the IVIS Advisory Board **COMPLETED**
 - **20-21 September 2017 in Paris (deadline for abstracts: 16 December 2016)**
- PR & COM Working Group to nominate a Chairman. **COMPLETED**
 - **Recommendation to merge PR & COM WG with PA WG**
- General Assembly to vote the change to the Bylaws on the new membership categories. **TO BE DONE IN BARCELONA**
- Secretariat to change the application form for associate members and include a question about motivation to join the association and expected contribution to the work of VIPA International. **TO BE DONE AFTER BARCELONA**
- Secretariat to contact the Building Research Establishment (BRE) in the UK, once the new categories will be formally approved by the General Assembly. **TO BE DONE AFTER BARCELONA**
- MiaoTian Sun of Qingdao Kerui to contact Chuzhou Yinxing on VIPA membership. **COMPLETED but no response from Chuzhou Yinxing**
- Gregor Erbenich to talk with Mr. Baars of Vaku Isotherm about VIPA membership. **COMPLETED – Vaku Isotherm will join VIPA in 2017**

1.4 Review of the action items of the previous meeting

- All members to discuss internally the co-operation agreement with GSH and send a written approval to the secretariat before 29 April. **COMPLETED**
- The secretariat to discuss with the GSH VIPA's counter offer for the agreement costs. **COMPLETED – see slide 16**
- Secretariat to ask the CEN to invite VIPA to all meetings of TC88/WG11. **COMPLETED**
- PA WG to finalize the case for advocacy. **COMPLETED**
- Secretariat to provide more information on the European Energy Efficiency Platform and assess the possibility of submitting information and data on VIPs. **COMPLETED**
- VIPA to publish a press release on energy labelling before the vote of 24 May in the ITRE Committee. **COMPLETED**
- VIPA to participate to the consultation on the “Resource Efficiency for the Building Sector” study. **ONGOING, DEADLINE 7 OCTOBER**
- Secretariat to ask members where they want to have the General Assembly of VIPA International. **COMPLETED**
- All members to inform the secretariat about their preference for the location of the General Assembly. **COMPLETED**

2. Finances

2.1 2016 Budget: income & expenses

VACUUM INSULATION PANEL



GLOBAL ASSOCIATION

VIPA International Budget 2016 (EUR)		
ITEM	Jan	August
Income		
Membership fees full members (14): 10,000 EUR	140,000	100,000
Membership fees associate members (4): 500 EUR	2,000	1,000
Carry-over from 2015 budget	53,030	53,030
TOTAL INCOME	195,030	154,030
Expenditure		
Kellen fees	94,535	47,268
Technical WG studies:	50,000	
FIW/Hanita study (1st installment)		12,500
FIW study (2nd installement: 7500 EUR)		0
Hanita study (1st installment)		12,500
Out of pocket costs (meetings/conf calls & travel expenses)	7,000	5,236
Communications (website support, professional design, etc)	2,500	2,194
Website annual hosting fee (Alias)	400	400
Bank fees	500	130
Participation at CEN	500	525
Legal advice	5,000	920
GSH Quality Scheme set-up costs	5,000	0
TOTAL EXPENDITURE	165,435	81,674
RESULT	29,595	72,356

See comments
on excel sheet
in the Annexes

29,595 EUR still
to be assigned

2.2 Member companies in default of payment



- Jiangsu Sanyou Dior (joined after IVIS in Nanjing) sent membership resignation on 7 September (budget reasons)
- Fujian Super Tech has not paid fees and did not respond to all reminders
- Creek, Microtherm, NUAA and Victoria Uni (Prof Phalguni) promised to pay the next weeks
- Membership rights are suspended and the logos have been removed from the website

Next steps: procedure in the Bylaws

Section 5: termination of membership: *A member may be excluded from the Association, on recommendation of the Board of Directors, by a vote of the members holding at least 2/3 of the votes in the General Assembly, by reason of non-payment of dues or other amounts owed within three (3) months after they become due*

Decision to exclude Fujian Super Tech from the membership if they don't pay the 2016 fees by the General Assembly, 12 October?

3. Preparations for General Assembly 11-12 October

Event programme:

Tuesday 11 October

- 11:00 to 16:30: Strategic Planning Session with the Board, Associates and Working Group members to discuss progress achieved in the past 2 years and set some objectives for the next 3 to 5 years
- 17:00 to 19:30: social event – see options next slide
- 20:00: dinner with all members

Wednesday 12 October:

- 09:00 to 10:30: General Assembly (for all members)
- 11:00 to 16:00: Board Meeting (for Board members only)

10 people registered to the event so far!

3.1 Event programme and social event selection

Social event options:

Social event	Price per person	Price for 30 persons	Website
1 hour guided tour park Guell	€ 7.00	€ 210.00	http://www.parkguell.cat/en/prepare-the-visit/guided-tours/
50 min guided tour Sagrada Familia	€ 24.00	€ 720.00	http://www.sagradafamilia.org/en/tickets/
1h30 guided tour la Pedrera	€ 27.00	€ 810.00	https://www.lapedrera.com/en/visits/new-guided-tour-la-pedrera-masterpiece-of-nature
Miro Foundation	€ 7.00	€ 210.00	http://www.fmirobcn.org/visita/en_visites-grups/

Dinner: Tagaluz Agua (on sea front - close to Olympic harbour) (50 EUR per person, so 1500 EUR for 30 people) <http://grupotragaluz.com/en/restaurante/agua-2/>

Still to be added to the costs: bus rental

3.2 Strategic planning session & membership satisfaction survey

Strategic Planning Session, Tuesday 11 October, 11:00 to 16:30:

- Review progress achieved the past 2 years
- Analyse results of the membership feedback survey – see annexes
 - Any comments to the survey?
 - Survey (in electronic format) will be sent out on 13 September to all members
- Identify current and future challenges for the VIP industry and see how VIPA can help its members addressing these challenges
- To develop a strategy and roadmap
- Discuss objectives and milestones for next 3 to 5 years
- Prioritisation, resource allocation and implementation

3.3 Documents that need approval by General Assembly

Documents that need to be approved before being submitted to the General Assembly:

- General Assembly Agenda
- Bylaws (track changes highlighting the modifications that are up for vote)
- Annual accounts 2015
- Annual report of activities

3.4 Board Elections

Board Elections (2 years term: 2016-2018)

- President, Vice-President & Treasurer
- 1 Board seat per company
- Call for nominees to be launched mid-September

4. VIPA 2016 Work Plan

See detailed update on Work Plan doc

- **Governance:** new membership structure to be approved in Barcelona
- **Finances:** regular financial reports to the Board. Late payment of fees is problematic!
- **Representativeness:** no new members in 2016
- **Communications:** New resources available but just 1 case study published this year
- **Quality Label:**
 - co-operation agreement to be signed in Barcelona.
 - Small group of experts (Yoash Carmi, Hans-Frieder Eberhardt, Marko Meglic, Roland Caps and Klaus Zipp) is already reviewing the quality and testing regulation document
- **Technical:**
 - FIW final report on compressive strength measurements to be delivered in the second half of September
 - Preliminary report of Hanita's study on water vapor permeation circulated in August (delivery date: April 2017)

4. VIPA 2016 Work Plan

- FIW and Hanita joint study is on-going (calibration of the lift-off technique for measuring the internal pressure of fumed silica VIPs and determination of boundary conditions for the lift-off measurements and processing of measurement raw data. Delivery date: February 2017.
- **IVIS 2017:** no longer relevant
- **Public Affairs:**
 - advocacy case distributed to European Commission representatives
 - Meeting with Laurent Deleersnyder, European Commission DG Energy, Unit C3 (energy efficiency) on 28 July in Brussels to present VIPs and discuss new energy efficiency package

4.1 Co-operation agreement with the GSH



Latest version (v.5) of the co-operation agreement with the GSH (see annexes)

Costs: 2,500 EUR per plant (instead of per user as VIPA requested).

Currently no member has more than 1 plant but when/if that happens, a 10% discount would apply for every additional plant up to a maximum discount of 50 %.

Signature: 12 October in Barcelona at the end of the General Assembly

Entry into force: January 2017

Impact on VIPA 2017 budget: 3 members/plants using the label so 7,500 EUR

4.2 Meeting with the European Commission: statistics



- Thursday 28 July: meeting with Laurent Deleersnyder and Ana Fernandez, European Commission, DG Energy, Unit C3: Energy Efficiency.
- VIPA presented the activities of the association and the advocacy paper on the contribution of VIPs to the energy efficiency of European buildings.
- Information on the **incoming proposal on Energy Efficiency**, to be published in October:
 - **Cost-optimal methodology**: additional information on VIPs might be useful to improve the methodology.
 - Space consideration could be included in the methodology at national level.
 - The **smart financing for smart buildings initiative** will gather all available info on products to better assess costs, benefits and risks for financing.
- Mr Deleersnyder asked us to send him some information on the volume of VIP sales in the past years (in Europe, per m²), as well as the indexed costs of VIPs of the past 10 years to better understand the cost evolution.

5. AoB

- **Any other business?**
- Speaking slot at the Qualicheck conference (Performance of thermal insulation in low energy buildings and advanced building renovation projects) in Brussels, 15 December: Roland Caps volunteered to speak
- Board conference call end November-early December to discuss:
 - 2017 budget and activities
 - Kellen offer of services and fees for 2017

VACUUM INSULATION PANEL



GLOBAL ASSOCIATION

Raquel Ponte Costa

Francesco Gattiglio

Bénédicte Lambert

VIPA-international@kelleneurope.com

Phone: +32 2 761 1681 Fax: + 32 2 761 16 99

<http://vipa-international.org/>