



Application to establish a liaison with an ISO Committee or Working Group

To be completed by the committee secretariat:

Committee (TC/SC number and name): ISO/TC163/SC03 Thermal Insulation Products	Liaison category: ☐ A (at the TC/SC level) ☐ B (at the TC/SC level – category reserved for inter-governmental organizations) ☐ C (at the Working Group level – for ISO/IEC JTC 1 only) ☒ D (at the Working Group level)
Working Group (number and name): Click or tap here to enter text. NOTE: only relevant for Category C liaisons	
Secretary contact details ISO Member body: Click or tap here to enter text. Name: Click or tap here to enter text. Email: Click or tap here to enter text.	

Application process

An application to establish a liaison with an ISO Committee or Working Group shall be submitted by the applicant organization to the secretariat of that committee.

The committee secretariat shall submit a copy of the application to the ISO Central Secretariat (the Technical Programme Manager) for an eligibility check and validation by the ISO Member Body in the country where the applicant organization is based.

Once validated by the ISO Central Secretariat, the committee secretariat shall circulate the application in the committee (e.g. via committee internal ballot) to approve the liaison request.

Detailed information concerning the general requirements applicable to liaisons, different categories of liaisons, eligibility criteria, rights and obligations of liaison organizations is contained in the [ISO/IEC Directives Part 1 and Consolidated ISO Supplement, clause 1.17](#).

To be completed by the applicant organization:

Details of the applicant organization

Full title of organization: Click or tap here to enter text.
Postal address: Click or tap here to enter text.
Website: Click or tap here to enter text.

Legal status (e.g. Ltd Co., S.A., Sarl, GmbH):

Click or tap here to enter text.

Eligibility criteria

Please attach a copy of the organization's statutes to this application (or add a hyperlink, if available online) and refer to relevant clauses of the statutes below, where applicable.

Hyperlink: Click or tap here to enter text.

The applicant confirms that the organization:

☐ **is not for profit**

Details / relevant clause in statutes: Click or tap here to enter text.

☐ **is a legal entity** (NOTE: this is a requirement only for Category A or B liaisons)

Details / relevant clause in statutes: Click or tap here to enter text.

☐ **is membership-based and open to members worldwide or over a broad region**
(NOTE: this is a requirement only for Category A or B liaisons)

Details / relevant clause in statutes: Click or tap here to enter text.

☐ **through its activities and membership demonstrates that it has the competence and expertise to contribute to the development of International Standards or the authority to promote their implementation**

Details / relevant clause in statutes: Click or tap here to enter text.

☐ **has a process for stakeholder engagement and consensus decision-making to develop the input it provides (see Guidance for ISO liaison organizations — Engaging stakeholders and building consensus http://www.iso.org/iso/guidance_liaison-organizations.pdf)**

Details / relevant clause in statutes: Click or tap here to enter text.

Justification for liaison request

Reason for Liaison request:

Click or tap here to enter text.

Expected benefits for applicant:

Click or tap here to enter text.

Expected benefits for TC/SC/WG

Click or tap here to enter text.

Short, medium and long-term goals of liaison Click or tap here to enter text.
--

Details of liaison representatives

Contact details of liaison representative(s)
Name: Click or tap here to enter text. Email: Click or tap here to enter text.
Name: Click or tap here to enter text. Email: Click or tap here to enter text.
Comments / additional representatives: Click or tap here to enter text.

Signature of the applicant

☐ I am aware of the responsibilities and obligations of liaison organizations, as outlined in the ISO/IEC Directives Part 1 and Consolidated ISO Supplement, clause 1.17 .	
Name: Click or tap here to enter text.	Date: YYYY-MM-DD.

ISO [ISO/IEC Directives Part 1 and Consolidated ISO Supplement, clause 1.17](#).

Category D Liaison

Organizations that make a technical contribution to and participate actively in the work of a working group. This can include manufacturer associations, commercial associations, industrial consortia, user groups and professional and scientific societies. Liaison organizations shall be multinational (in their objectives and standards development activities) with individual, company or country membership and may be permanent or transient in nature.

Eligibility

When an organization applies for a liaison with a working group, the office of the CEO will check with the member body in the country in which the organization is located and will ensure that the organization meets the following eligibility criteria:

- it is not-for-profit;
- through its activities and membership demonstrates that it has the competence and expertise to contribute to the development of International Standards or the authority to promote their implementation; and
- has a process for stakeholder engagement and consensus decision-making to develop the input it provides (in ISO, see Guidance for ISO liaison organizations — Engaging stakeholders and building consensus http://www.iso.org/iso/guidance_liaison-organizations.pdf).

Rights & Obligations

Category D liaison organizations have the right to participate as full members in a working group, maintenance team or project team (see [1.12.1](#)) but not as project leaders or convenors.

Category D liaison experts act as the official representative of the organization by which they are appointed. They may only attend committee plenary meetings if expressly invited by the committee to attend. If they are invited by the committee to attend, they may only attend as observers.